

**WESTERN ASSOCIATION OF SUMMER SESSION  
ADMINISTRATORS**

**N E W S L E T T E R**

Volume 21, No. 1 March, 1991

**199091**

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Program Awards

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Resolutions

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Archivist

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## **ANNUAL CONFERENCE**

### **"The Shades of Summer"**

The dates of the 46th annual conference are September 18-21, 1991 with

Loyola Marymount University and University of California Los Angeles as hosts. A The Shades of Summer Session@ is the theme and topics include the position of Summer Session in relation to the university infrastructure, critical players that contribute to Summer Session, and the dynamics of Summer Session faculty, staff, and students.

These special topics are supplemented by the following annual conference

staples: new administrators workshop, presentation of exemplary programs

for 1991, catalog workshop, closing banquet featuring the Distinguished

Service Award and the Charlie Award for best catalog. A fully detailed brochure will be sent in late June.

Strolling mariachis provide the welcome at the president's evening reception and "LA casual" dress is recommended for the outdoor reception. Don't forget to bring your most outrageous "shades"!

**Norm Watt**, University of British Columbia, hosts the World's Worst Art naming contest on Thursday evening.

Conference attendees are cordially invited to join Norm in previewing the art and participating in the naming contest. (Pieces are later auctioned off at a Vancouver, BC charity fundraiser.)

WASSA members wishing to contribute works of art to the naming contest

should remember that purchases are limited to original signed oil paintings

purchased for less than \$5.00.

This year's conference is at the Westwood Plaza Holiday Inn located a few blocks from the Westwood Village adjacent to the UCLA campus.

Remember that we convene a bit earlier than usual this year, September 18, to avoid any danger of an early snowfall.

## **FROM THE PRESIDENT**

The planning meeting for the annual conference was held in Los Angeles.

Our hosts, **Gary Penders** and **Jody Fisher**, made us feel welcome and

**Karen Simpkins**, planner of the 1991 Annual Conference, came well prepared. She kept us to our task in spite of wonderful sunshine. It's going to be a great conference.

It's time to consider your nominations for the WASSA Distinguished Service

Award. Please direct your letters of nomination to me prior to June 30 so

that the Executive Committee will have time to consider them and make its

selection prior to our conference in September. (See "Distinguished Service Award Guidelines," next page.)

*Dori Beeks, President*

## **POWER COMES TO L.A.**

Should we, as continuing education administrators, be using power politics in our dealings with senior university administration? What is the relationship

between power and politics? Of what importance are such issues in our administrative arenas?

To find some answers, **Libby Kay**, University of British Columbia, is looking into the background of power and analysing its aspects and applications.

She will offer a special session at the annual conference this fall so that others can reap the benefits of her work.

She has done research on why administrators should be concerned with the subject of power, she has also studied the nature of disagreement, tension, interaction, resolution, and change.

In her work on the subject, Libby has developed a working definition of power, identification of power sources, and an analysis of how power works within the structure of the academic institution.

The research project also covers organizational behavior, changes of policy making, political power and how it affects our programs, and how power

can be wielded to advantage.

If you are interested in a comprehensive bibliography on the subject prior to the conference, contact Libby Kay at University of British Columbia.

## **DISTINGUISHED SERVICE AWARD GUIDELINES**

Nominations for the award may come from any person associated with WASSA. Letters of nomination, which may be sent to the President, should address the nominee's attributes in the context of the established criteria. Decisions regarding the award are made by the Executive Committee.

WASSA's Distinguished Service Award is to be given to individuals active in WASSA who have:

- 1) provided leadership in Summer Session administration and organization, and encouraged high academic standards;
- 2) demonstrated responsiveness to students in academic programming, to faculty in encouraging creativity and nurturing positive relationships, and to staff in promoting optimum working conditions and opportunities for professional development;
- 3) contributed meaningfully to WASSA's growth and development through active participation and leadership;
- 4) contributed measurably to their institution's recognition of Summer Session as an integral part of the university by offering high quality, financially successful summer programs.

The person who receives WASSA's Distinguished Service Award is widely recognized by a willingness to share information with colleagues in Summer Session administration and other professionals in higher education. This individual is considered a role model, setting standards to which other Summer Session directors can aspire.

In sum, the individual receiving the WASSA Distinguished Service Award exemplifies the spirit of collegiality for which WASSA is known.

Awards are to be announced and presented at WASSA's annual meeting. While it may occasionally happen that more than one person receives the award in a given year, there may be years when no individual is recognized.

## **ANNUAL CALL FOR CATALOGS EXPANDED**

The WASSA Catalog Committee is expanding its call for summer catalogs. Whether your institution spends \$1,500 or \$50,000 on summer advertising,

whether you produce a newsprint tabloid or a castcoat, enamel offset keepsake, please submit your 1991 catalogs and tabloids to the WASSA Catalog Committee for Charlie Award evaluation.

Submissions are requested for the following categories:

- standard catalog with wraparound cover (large budget)
- standard catalog with wraparound cover (small budget)
- tabloid (large budget)
- tabloid (small budget)

In 1991, catalog judging for the Charlie Award will be based upon the following criteria:

- functionality
- userfriendliness
- readability

Send *six* copies of your 1991 catalog or tabloid to:

**Sandra Willcox**, Chair

WASSA Catalog Committee

Center for Continuing Education and Summer Programs

The University of Montana

Missoula, MT 59812

Please send your catalog as soon as it is available. (Please note: this is not Charlie White's WASSA catalog service, see below.)

## **WASSA CATALOG SERVICE**

**Charlie White** continues to offer the catalog evaluation process he introduced more than a decade ago. If you would like to have your 1991 summer bulletin evaluated, Charlie invites you to submit it to the WASSA Catalog Service.

A \$40 evaluation fee is charged. Your bulletin is returned filled with incisive comments written in the margins. The bulletins are returned at the annual

meeting or mailed on request.

To take advantage of the review, please send *two* copies of your bulletin and a check for \$40, made payable to WASSA Catalog Service, to:

Charles M. White

PSU History Department

PO Box 751

Portland, OR 97207

Please send your bulletins by August 1, 1991. (This is not the WASSA Annual "Call for Catalogs," see above.)

## **IN MEMORIAM**

**James Carefoot**, Assistant Dean of University Extension and Head of ExtraSession Degree Credit Division at the University of Regina, passed away suddenly on Saturday, November 17 at the age of 47.

Jim began a long and distinguished career with the University of Regina when he was appointed lecturer in Mathematics in September, 1965. For most of his university career he was with University Extension where his responsibilities

included offcampus and distance education programs, evening classes, and spring and summer sessions.

Jim served on a number of boards and committees for the university as well as on several western Canadian, national and international associations, including WASSA and NAASS.

He served as Presidentelect of WASSA and editor of the WASSA Newsletter in 1982, and as President in 1982-83. He assisted with planning for several annual meetings of NAASS and WASSA and was also a loyal attendee.

Jim was born in Moose Jaw, Saskatchewan, Canada. He attended high school there followed by the University of Saskatchewan, Saskatoon where he obtained a Bachelor of Arts (Honours) and a Master of Arts in Mathematics.

He leaves his wife, Linda; children Barbara, Charles and Thomas; and grandchildren Sarah, Michael, and Lindsay McGovern. He will be deeply missed by his family, friends, and many colleagues throughout Saskatchewan, Canada and the United States.

## **WASSA Newsletter Copy Deadlines**

June Newsletter - May 15

September Newsletter - August 15

December Newsletter - November 15

March Newsletter - February 15

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Last modified: June 29, 1999